



Sustainability Accounting Learning Platform for a Green Economy

2022-1-ES01-KA220-HED-000089844

TEACHING ACTIVITY 3

Greening efforts

Host entity: Universidad de Burgos

Burgos, August 31 – September 4, 2025

Universidad de Burgos, [UBU Library](#), Room - Aula Formación PB (Ground floor)

Guidelines	Response (Yes, No, or NA)	Description/evidence
Is the venue located in the hosting Partner's premises?	Yes	The activity was held in the Library of Universidad de Burgos
Does the venue have access to main public transport connections and city centre?	Yes	The venue was connected to the accommodation by public transport (bus). It was also reachable on foot (walking distance 30 minutes).
Can the building's temperature be regulated?	Yes	The temperature of the rooms of the building could be adjusted.
Does the venue have access to natural light?	Yes	The room used for the activity had natural light entering through a series of windows looking outside.
Have the meeting's material been sent through electronic means?	Yes	Participants were provided with the agenda, and other relevant materials for the meeting in online format through email before the event.
Does the event provide materials such as bags or packs?	No	To reduce consumption and mitigate waste, no type of promotional materials was given to participants during the TA3.
Have pens been only provided upon request?	Yes	No participants required pens. Most of them took notes in their electronic devices (laptops, tablets). When pens were required (i.e. signing attendance list), they were brought by participants or provided by the hosting partner.
If materials are provided, have they been designed generically to be reused in future events?	NA	No type of promotional materials was given to participants in this activity
If materials are provided, is there an area to leave them to be reused in future events?	NA	No type of promotional materials was given to participants in this activity.



Has the use of decorative elements been minimized?	Yes	The only decorative element was the Project's roll-up that is being used in the Project's activities organized by the University of Burgos.
Is the menu vegetarian?	Yes	Participants had the possibility to choose a vegetarian option in all lunches/dinners.
Is tap water used and served in jugs instead of in single-use bottles?	Yes	The caterer served tap water in reusable jugs instead of serving bottled water.
If possible, does the catering services use reusable dishes, cutlery, and glassware, avoid aluminium foil, and preferably include locally grown, seasonal products, fair trade, and organically produced products?	Yes	The caterer used reusable dishes, cup and other type of household equipment.
Has the caterer service been informed of the exact number of participants?	Yes	Universidad de Burgos informed the restaurants and canteen services about the exact number of participants before the event to adjust the amount of food that was served.
Has the accommodation been arranged in hotels located near public transportation and facilities?	Yes	Participants coming from other cities stayed at Hotel Rice Bulevar which was in a 30-minute walking distance from TA3 venue. It was possible to get public transport from the hotel to the venue.
Have participants received clear guidance on appropriate public transport and/or walking arrangements?	Yes	Participants coming from other cities and countries were provided with information on how to reach the venue by public transport and walking.

*NA: Not applicable

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Event environmental footprint

Event information	
Title:	Teaching Activity 3
Hosting partner:	Universidad de Burgos
City, country:	Burgos, Spain
Venue:	Universidad de Burgos Library
Date:	August 31 – September 4, 2025

Participants information			
# In-person participants:			24
<i>Local</i>			6
<i>From other locations</i>			18
	MBS	France	6
	Leuphana	Germany	6
	U. Trento	Italy	6
# Project Members			7
<i>Local</i>			2
<i>From other locations</i>			5
	Gestionet	Spain	1
	Leuphana	Germany	1
	MBS	France	1
	U. Trento	Italy	2

Environmental Footprint	
Travel	7.1
Flights	6.28
Bus/Train	0.82
Accommodation	2.4
Catering service	1.68
TOTAL	11.18

Note: Footprints have been estimated using the Carbon Footprint Calculator, listed in The UNEP guide to climate neutrality “Kick the habit: a un guide to climate neutrality”. Available at: <https://www.carbonfootprint.com/calculator.aspx>